

STRUCTURED

Field Experience Log & Reflection

Instructional Technology Department

Candidate: Shari Amonett	Mentor/Title: Kit Carpenter/Math Coach	School/District: Dalton Middle School/Dalton Public Schools
Field Experience/Assignment: Technology Planning Project	Course: ITEC 7410 Instructional Technology Leadership	Professor/Semester: Dr. Campbell/Summer 2015

Part I: Log

Date(s)	Activity/Time	STATE Standards PSC	NATIONAL Standards ISTE NETS-C
6/15-6/22	Completed research for Technology Planning Project- Drafted survey questions for DMS [4 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2a-2e, 6b
6/22/15	Created final survey and sent out to DMS via school email [1 hour]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2a-2e, 6b
6/24/15	Analyzed teacher/administrator surveys [1 hour]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2b, 2c, 4 a, b, c, 6a
6/26/15	Started on Vision Paper [3 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2b, 2c, 6a 1a-d; 6b, c
6/28/15	Finished Vision paper [2 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2b, 2c, 6a 1a-d; 6b, c
7/1/15	Research for SWOT Analysis, including the ISTE Lead and Transform Tool [3 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2a-e
7/3/15	Stared SWOT Analysis [2 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2a-e
7/5/15	Finished SWOT Analysis [3 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2a-e
7/10/15	Stared Action Evaluation Plan [3 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2e, 3c, 4 a, b, c
7/11/15	Finished Action Evaluation Plan [2 hours]	1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3, 6.1-6.3	2e, 3c, 4 a, b, c
Total Hours: [24 hours]			

DIVERSITY								
(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)								
Ethnicity	P-12 Faculty/Staff				P-12 Students			
	P-2	3-5	6-8	9-12	P-2	3-5	6-8	9-12
Race/Ethnicity:								
Asian			X				X	
Black			X				X	
Hispanic			X				X	
Native American/Alaskan Native							X	
White			X				X	
Multiracial			X				X	
Subgroups:								
Students with Disabilities							X	
Limited English Proficiency							X	
Eligible for Free/Reduced Meals							X	

Part II: Reflection

CANDIDATE REFLECTIONS:

(Minimum of 3-4 sentences per question)

1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?

In this field experience I analyzed the current mission of my school and district to develop a Shared Vision, a SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis, and an Action and Implementation Plan to be used in the future for my school. Through researching the ISTE 14 Essential Conditions, I have learned the key elements that are imperative in creating an effective instructional technology program. The ISTE Lead and Transform Diagnostic Tool helped guide me through the process of realizing the current reality of instructional technology in my school and see the areas where we shine, but also the areas that we are lacking in and need to improve upon. During this field experience I was able to work closely with the technology leadership in my district and I feel that I now have a better understanding of what their job entails and was able to provide my thoughts based on current research as to where our next steps should be. Being an effective technology leader begins with proper planning and organization of materials and I feel this project has equipped me with those skills.

2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)

As an effective technology leader in my school this field experience has helped broaden my awareness to the development and implementation of things in my school such as a shared vision. Using the ISTE Essential Conditions I was able to facilitate the development and implementation of a shared vision for the use of technology in teaching, learning, and leadership in my current school. Through the process of creating this Technology Planning Project I was able to research, recommend, and implement strategies for initiating and sustaining technology innovations in my school that I was not previously knowledgeable about. The skills of designing and developing a technology-infused strategic plan have been gained by analyzing the plan we currently are implementing and focusing on how it could be altered in the future to align with our technology shared vision. In this experience it became clear how crucial communication can be to a proper implementation and I am excited to return to school this fall with a positive attitude in communicating my ideas, and those of the district, with the rest of my school.

3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?

Most stakeholders in my school have no idea that our school or district currently has a technology plan of vision in place. Through this technology planning project I have been able to not only understand more about being an effective technology leader, but also the thoughts and planning behind what is happening in my school and district in regards to instructional technology. As a result of this experience I have been able to go back to my colleagues in the classroom and help bridge the communication gap that exists currently between the people making the decisions about technology usage and the teachers who are actually implementing it in their classrooms with students. I anticipate that in the future more teachers will be willing to sign up for committees or

volunteer to assist when the technology department is looking for information or offering training. Through the relationship and open communication I have created with the Instructional Technology Specialist of the district I hope to be able to continue to serve and offer ideas as we move forward in seeing our Shared Vision and Action Plan come to life over the next several years.